



Dear IATSE Member,

We are pleased to announce that on November 1, 2019 we will be switching our payroll software to Paycom. Moving forward you will be able to access your payroll through one login to Paycom's Employee Self-Service. Employee Self-Service will give you 24/7 access to your information on the web and via mobile devices. You will have the online convenience to view your pay rates, pay vouchers and W-2's and update your contact info, W-4 withholdings and deductions. Past and current pay history and deductions are also accessible to you 24/7. More information will be available to you soon via your IATSE website or direct mail.

Getting paid is quick and convenient with direct deposit. As part of this new pay system we are requiring all employees to have direct deposit by December 1, 2019 (if you do not currently have in place). A direct deposit form for you to complete is on the back of this document. Please send the completed form to Amy Beyer, PMI Entertainment Group, 789 Armed Forces Drive, Green Bay, WI 54304.

If you have any questions regarding this matter, please feel free to contact Amy Beyer at amy.beyer@pmiwi.com or (920) 405-1104 or me at paula.kirchman@pmiwi.com or (920) 405-1164.

Sincerely,

Paula Kirchman
VP of Administration

